

PATTON MECHANICAL, INC.

16150 NC Highway 561
Halifax, NC 27839
252-583-0004

Patton Mechanical, Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative. Please fill out this form and submit.

First & Last Name: _____

Address: _____

Phone: _____ Email: _____

Drivers License State & Number: _____

Will you consent to a mandatory controlled substance test? YES / NO

Do you have reliable transportation to and from work? YES / NO

Are you 18 years of age or older and a US citizen or approved to work in the United States? YES / NO

What document can you provide as proof of citizenship or legal status? _____

Do you have any conditions which would require job accommodations? YES / NO

If yes, please describe accommodations required: _____

What position are you applying for? Installer / Service Person / Helper / Office / Other

Hourly Pay Desired: \$ _____

Do you have any friends or relatives that work for Patton Mechanical? YES / NO

If yes, please list name: _____

What days are you available to work? _____

Also, if needed, are you available to work overtime? YES / NO

If hired, what date can you start work? _____

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Have you ever been convicted of a criminal offense (felony or misdemeanor)? YES / NO

If yes, please state the nature of the crime(s), when and where convicted, and disposition of the case: _____

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Note: Patton Mechanical, Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.

Please fill out the Education and Training forms in the boxes below. Include the following in each: Name of School, Location (City, State), Year Graduated, Degree Earned

High School: _____

College / University: _____

Vocational School/Specialized Training: _____

What skills and qualifications do you possess for this position?

Are you a member of the armed services? YES / NO

If yes, what military skills do you possess that would be an asset for this position? _____

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Please provide 2 personal and 2 professional references:

Name: _____

Phone: _____ Email: _____

Name: _____

Phone: _____ Email: _____

Name: _____

Phone: _____ Email: _____

Name: _____

Phone: _____ Email: _____

Please fill out your previous employment information and include:

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____ Email: _____



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Dates Employed: _____

Reason for leaving: _____

Please fill out your previous employment information and include:

Employer Name: _____

Job Title: _____ Supervisor Name: _____

Employer Address: _____

Employer Telephone: _____ Email: _____

Dates Employed: _____

Reason for leaving: _____

AT-WILL EMPLOYMENT

The relationship between you and Patton Mechanical, Inc. is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or Patton Mechanical, Inc.. No representative of Patton Mechanical, Inc. has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Vice-President or President.

I acknowledge that all of the information I have provided is true and accurate and I understand the above statement regarding AT-WILL EMPLOYMENT.

_____ (Signature) _____ (Date)